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**From:** Kelley, Paul [pwkelley@blm.gov]  
**Sent:** 7/28/2014 7:24:08 PM  
**To:** Belille, Jean [Belille.Jean@epa.gov]  
**Subject:** Re: Suggested Models for use at the IWG Meeting in North Dakota on September 4, 2014

Jean,

Looking through the meeting examples my preference would be Model 1, though they all look good to me.

Paul Kelley

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On Mon, Jul 21, 2014 at 1:04 PM, Belille, Jean <Belille.Jean@epa.gov> wrote:

So I just wanted to touch base with everyone with three things:

1. Please send Marsha Minter and I (Jean Belille) a list of the grassroots contacts that your agency has. This will be used to set up our meeting with community and Tribal groups to run through what and how issues will be discussed at the ND Meeting.
2. Please send Marsha Minter and I (Jean Belille) any big picture items which your agency has been involved with that you think may rise to the top of the discussion list for our September meeting. (An example of this is the NRC and the Dewey Burdock issue.)
3. The following is a break out of 3 possible meeting examples that we have put together.
  - a. The model that was used by EPA Region 8 during the IWG meeting which was held in Denver in 2011. This includes the following questions:

Here's the way the table group dialogue portion of the agenda was organized for the Denver meeting:

1. Introductions at the Table – 10 minutes

– Share your #1 success story of Environmental Justice work you, or your organization, has done in your community.

2. Neutral Facilitator will help manage time, help balance participation, capture notes on flipchart and ask prompting questions, – 20 minutes

– What does your community need in order to better address the most pressing environmental issues in your community?

– How could the federal partners help you address the needs of your community?

3. Group summarizes the 3-5 clear key messages on one flipchart & selects a community member to brief out – 10 minutes

4. Each Table Group Briefing not to exceed 3 minutes!

b. This is another model that was suggested by Wahleah Johns from NEJAC:

1. She participated in a Region 9 community meeting which used the “World Café” approach...considered to be like “teach-ins” – over 100 attended (about four months ago)

2. The Region 9 meeting had three subjects that were discussed at each table for about 45 minutes each: 1) EJ and the Law,

2) Sustainability/Green Zones , and 3) Community-based science and monitoring They were going to do panels, but switched to the table discussion format

3. Each table was facilitated by community-based leaders, who helped cue up the issues – it be good to have a co-facilitator who is a government official at each table to help achieve the goal of the session

4. Had a note taker in each group to capture main points raised

5. Key is to have an understanding of how the follow-up would occur, what are the next steps

Region 9 had over 15 tables.

6. It would be good to have both tribal leaders, grassroots groups and federal agencies in the same group dialogue to help promote collaborative approaches to addressing issues. This helped government folks learn about how community folks see EJ

7. The community-based reps gave the report outs (suggest having community members, tribal government officials and federal officials report out – perhaps each could share a few key items from each group).

b. This last model is a model that is sort of a combo of the two above meetings but allows for self-identification of some issues:

1. Introductions at the Table
2. Each Table starts out with the questions used in example (a) above. Might want to use the second question. What does your community need in order to better address the most pressing environmental issue in your community.
3. A discussion is then had around 2 or 3 specific issues that might be of interest to the community members at the table.
4. Note taker will take notes, and a facilitator will be at each table to keep the discussion moving.
5. The report out will address issues discussed and the messages that the group would like everyone to hear.